|  |  |  |
| --- | --- | --- |
| Invoice Date: 18/03/2019 | Invoice Number: ABC0001 | Currency: GBP |

|  |  |  |
| --- | --- | --- |
| FromCompany NameCompany Registration NumberVAT Registration NumberFull Address with Post Code | ToCompany NameFull Address with Post Code | Payment TermsImmediate/After 15 days etc. |

|  |  |  |  |
| --- | --- | --- | --- |
| Full description of Goods/Services | Units/QTY | Unit Value | Total Value |
| Service 1 | 2 | 100.00 | 200.00 |
| Service 1 | 2 | 100.00 | 200.00 |
| Service 1 | 2 | 100.00 | 200.00 |

|  |  |  |
| --- | --- | --- |
| Remarks | Sub Total | 600.00 |
|  | **VAT @ 20%** | 120.00 |
| **Total** | 720.00 |

Authorised Signatory,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms./Mr. XYZ ABC

On behalf of XYZ Limited